



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

13 APR 24 A11:02

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Agriculture
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: March 5-6, 2013

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

An obstruction occurred in the 8 inch main sewer outflow line that connects the Animal Quarantine Station sewage pretreatment facility and the county sewer main. The obstruction caused a sewage backup to the entire station sewage system and subsequent overflow onto the property. The plumbing company was unable to clear the obstruction by standard procedures including hydrojet. Therefore the system had to be excavated for direct repair of the obstruction. Upon excavation, the system was found to have multiple problems including deadend section, unused gate valves, 90 degree bends in T fittings rather than eased 90 degree elbows where the major obstruction was. A hole had to be cut into the system to access and clear the obstruction. Therefore the pipe and section had to have expedited repairs and replacement due to the overflow of sewage onto the property, potential for overflow off of the property and also potential for flow into a nearby stream.

4. Vendor/Contractor/Service Provider Name:
Allens Plumbing

5. Amount of Request:
\$ 7,634.41

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

As previously detailed in #3, an obstruction to the sewer main for the Animal Quarantine Station had to be remedied. Furthermore, because the existing system found upon excavation, was improper i.e. previous forced-system (pressurized system with associated valves and connectors that was converted to gravity system without removing/changing fittings or pipe), contributed to obstruction and made clearance impossible without cutting pipe. Remove unneeded valves and tee fitting install new ABS pipe and 90 degree fittings with smooth transition versus abrupt 90 degree turns. The sewage leakage and nonfunctional system was deemed a hazard to health and welfare of employees, and visitors; and potential health hazard to the environment and public if leak continued and worsened.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

The company had provided sewer line clean-out to the station in the past and was contacted to clear the obstruction at the sewage pre-treatment facility. Since the obstruction/overflow was a threat to health and the sewer line had to be excavated and opened to clear the obstruction it was not practicable nor desirable to obtain additional estimates while the system remained open.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Isaac Maeda	Animal Industry/AQS	483-7144	isaac.m.maeda@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**

Russell Koh

Department Head Signature

4/23/13

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is based on the department's determination that the sewage leakage due to a nonfunctional system was a threat to the health and welfare of employees and visitors and a potential health hazard to the environment and public if the leak continued and worsened. HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Wendy Ebisui at 586-0563, or
wendy.mo.ebisui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

Charles J. J. J.

Chief Procurement Officer Signature

4/26/2013

Date